



# TEC-FORM-04

## Standards Participation Plan

(For all sections, please delete or type over the red text before sending out for reviews)

### Introduction

#### Objectives

This plan is drafted by the Assistant Director for Standards Development Department, in conjunction with the originator if the Intent to Participate in Standards Development, in order to inform the decision to commence a participation with (name the Standards Development Organization).

### Background

#### Standards Development Organization

(Brief description of standards development organization – updated as required)

#### Proposed Standard(s)

(Description of proposed standard[s] – updated as required)

#### Related collaboration agreements

(Related collaboration agreements, if any – updated as required)

### Details of proposed participation

#### INCOSE Contribution

(Resources anticipated from INCOSE, both administrative and Working Group-based labor, intellectual capital and financial)

#### Development Schedule

(Planned development schedule, including internal review and balloting)

#### Progress Assessment

(Progress assessment procedures [reporting routes and frequency])

#### Points of Contact

(Proposed INCOSE primary point of contact, participants and participating Working Group[s], updated as required)



## **Termination**

(Conditions of termination of INCOSE participation)

## **Justification**

(Value justifying the investment of INCOSE resources)

## **Interrelationships, Dependencies, Risks and Issues**

### **Impacts on INCOSE Activities**

(Impacts, either positive or negative, that the investment will have on ongoing or planned INCOSE internal activities or other Standards work)

### **Impacts on INCOSE Entities**

(Impacts on other INCOSE entities including Chapters and CAB)

### **INCOSE Plans**

(Relationship to INCOSE Annual Operating Plan and Long-Range Plan, updated as required)

### **Risks and Issues**

(Risks and Issues, updated as required)

## **Joint Working Agreement**

### **Proposed Participation**

(Appropriate aspects of the proposed participation, including resources, schedule and mutual termination clauses)

### **Agreement**

(Reference to relevant Collaboration or Participation Agreement[s])

### **Review and Balloting**

(Adjustments to INCOSE internal review and balloting procedure)

### **Ownership**

(Ground rules for participation and ownership of developed material)

### **Copyrights**

(Ground rules related to copyrights and sales rights)



## Conflict Resolution

(Conflict resolution procedure [not involving official balloting])

## Signatures

(Wherever possible, the signatures of both parties)

## Revision History

Date	Version	Primary Authors	Primary Sources and Changes
2021	1.0	Richard Martin, Christopher D. Hoffman, Olivier Dessoude	Initial version based on INCOSE Policy TEC-103, dated 16 October 2020