

## Special Instructions for Attending an INCOSE Chicagoland Chapter Meeting at the Lake Forest Meeting Site

**Pfizer (formerly Hospira)** is located at:  
375 North Field Drive  
H3 Building / R&D Innovation Conference Room  
Lake Forest, IL 60045

The conference room will typically be ready by 6pm, unless previously announced otherwise.

**IMPORTANT:** If you are NOT a Hospira employee with a badge, you will need to get the attention of someone in the Conference Room to let you in through the locked Entrance Door (just outside the conference room and marked on the map).

To get the attention of someone in the conference room, note that the outside walkway to the Entrance Door. The glass windows next to the walkway are one of the Conference Room walls. Knock on Conference Room's glass windows to get someone's attention.

You may also use the following contacts:

Primary: Richard Matt / richard.matt@hospira.com (cell 408-483-8261)

Secondary: Elena Martynenko / elena.martynenko@hospira.com (cell 630-638-1473)

Alternate: Justin Schmidt / Justin.schmidt@hospira.com (cell (847) 533-3631)

The conference room phone number is 224-212-6615. If you dial this, it will likely be already dialed into the meeting presentation, but it may be a final option if the contacts above are unavailable.

